



Christ Church Community Centre

Corner Acland St. & Eildon Rd St Kilda

Operated by **Christ Church Mission Inc.** ABN 48 967 756 651

a deductible-gift recipient public benefit institution

PO Box 1221 St. Kilda 3182 tel/fax : **9534 9250**

email: communitycentre@christchurchstkilda.org.au

Volunteer Position Description – Open House

Christ Church Community Centre welcomes the commitment and interest of volunteers and the skills they bring to the community. We encourage ideas and feedback that help support participants and volunteers and enhance the programs.

Volunteer coordination and support is provided by the Centre staff.

Open House is a weekly program providing a three course evening meal. We focus particularly on encouraging social interaction and inclusion for local residents who may be isolated or struggling to cope for a number of reasons.

The meal takes place on Wednesday evenings from 5.30pm – 7.00pm.

The Community Support Fund Room is open from 4.30 so people can arrive earlier to chat with others, read the paper or just wait in a safe space out of the weather.

The program caters for up to 100 people, many of whom are men living in local boarding houses, while some are homeless.

Only about twenty per cent of the people who attend are women, although we are actively trying to increase female participation.

Volunteering opportunities for Open House may include

- Planning and co-ordinating menus
- Arranging food collection from various sources, such as bakeries, Second Bite and FoodBank (Mondays and Tuesdays at various times)
- Preparation and cooking of meals on Wednesday afternoons
- Serving meals between 5.30 and 7pm
- Dishwashing
- Cleaning up after the meal, usually between 7 and 7.30pm
- Interacting and building connections with participants (from 4.30pm)

Tuesday Bread Collection:

- **Drivers need to have a current licence and an insured vehicle.**
- **Fuel reimbursement available.**
- **Bags provided.**

Hampton, Bakers Delight

321 Hampton St, Hampton VIC 3188

Tel: 03 9597 0888. Pick up at 7pm

Elwood Patisserie

75 Glenhuntly Road, Elwood

Tel: 9525 6670. Pick up at 9pm

Detail:

Hampton: The vehicle needs to have the capacity for carrying 14 sacks of bread. Bread is to be collected and delivered directly to the centre for packing.

Elwood: The vehicle needs to have the capacity for carrying 3 to 4 sacks of bread. Pick up at 9pm, Tuesday night and deliver to Christ Church Community Centre immediately or between 10am and midday on Wednesday.

***If on the day you are unable to collect bread please notify the office by 1 pm**